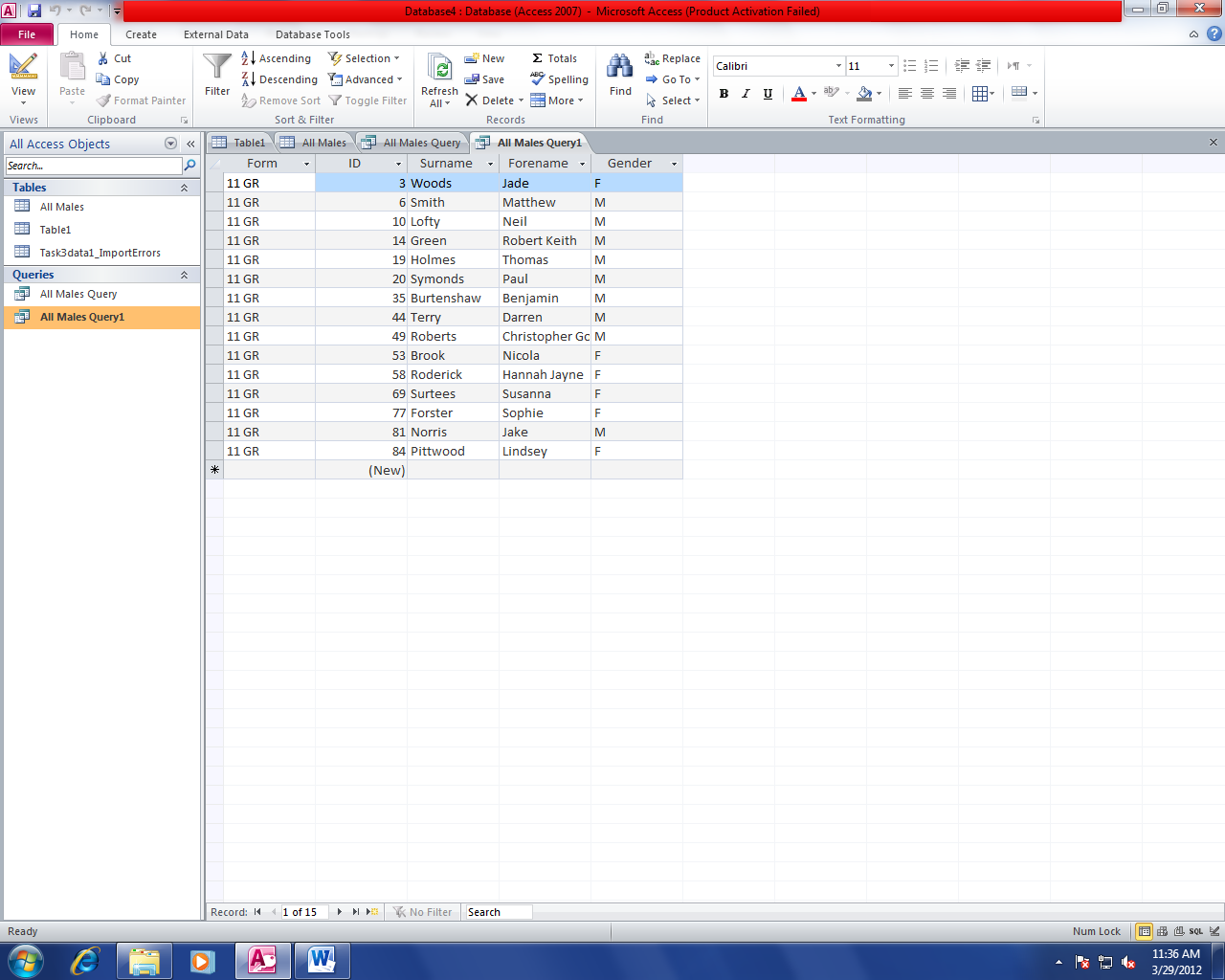
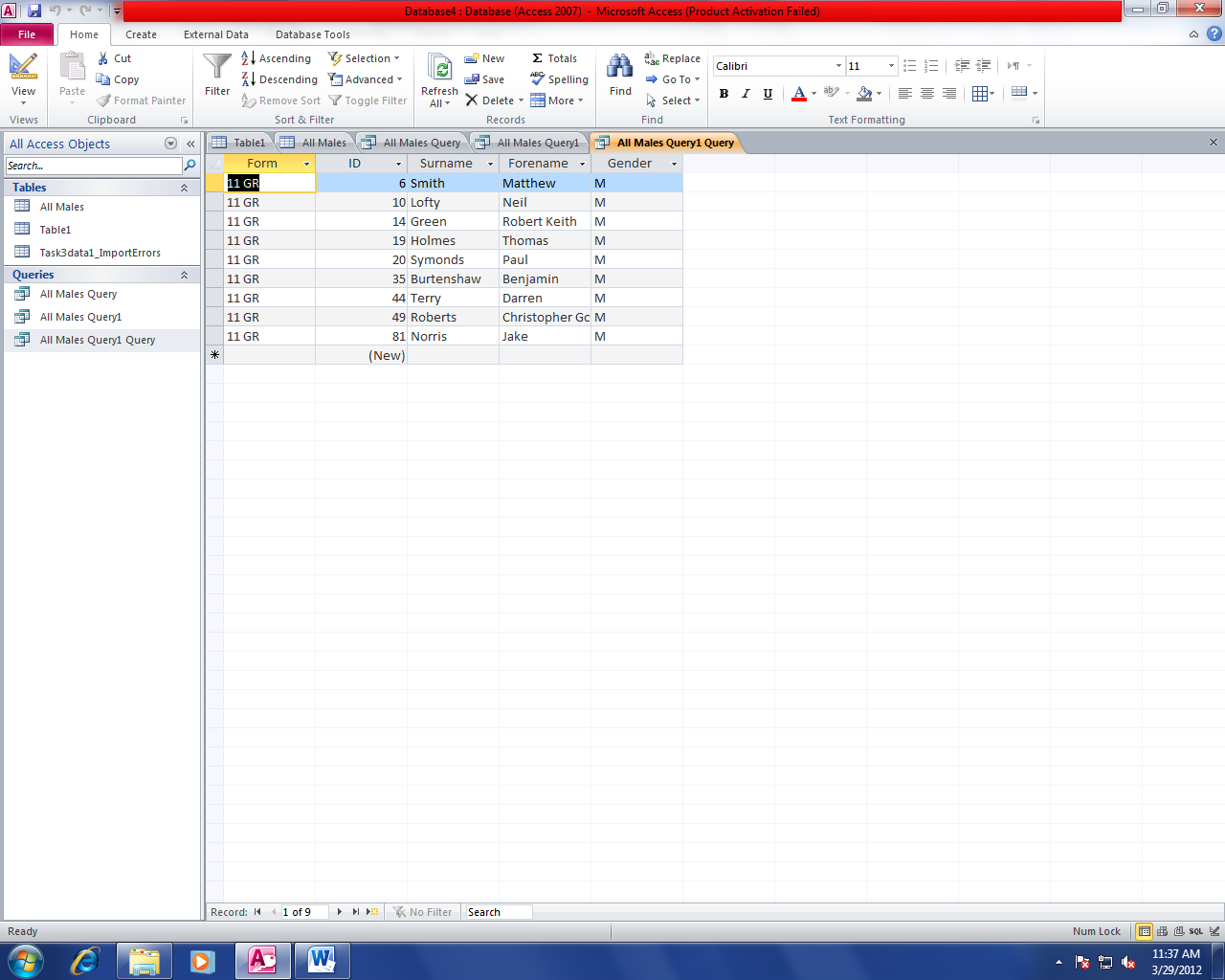
Evidencing Queries

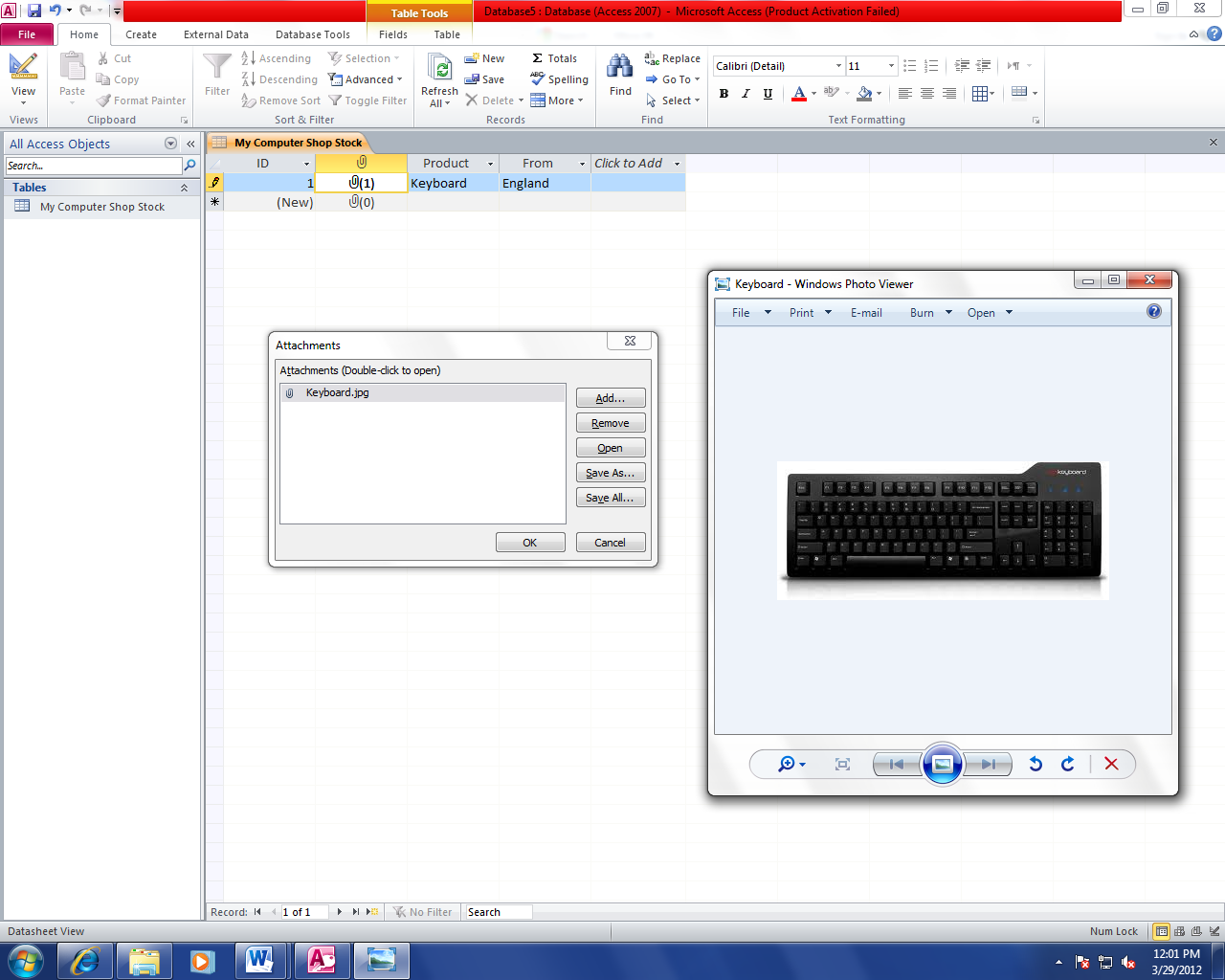
When creating a query, you need to make sure you press query wizard. Then select only things what you need such as Gender, ID, First name, Surname. Then press next and tick modify the query design. Next and in criteria, gender, use “M”. It needs a speech mark.



This is the query I did for 11 GR.



This is all the males in 11 GR



This is how to create attachment in Database. It is very important because maybe some products are a like so you can see the picture of it and make sure it is the correct one. You need to start with blank database. Name it. Go to fields then say picture of product. It MUST be attachment. Add picture from database. Click it and press open. Your photo will appear.